

Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 18 August 2017. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 19 September 2017 is 5pm Friday, 8 September 2017.**

Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader	Councillor T J Pendleton	-	Regeneration and Planning
Councillor A V Smith MBE	-	Deputy Leader and Community Services	Councillor N J Rushton	-	Corporate
Councillor T Gillard	-	Business	Councillor R D Bayliss	-	Housing

Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic and Support Services on telephone number 01530 454512 or by emailing memberservices@nwleicestershire.gov.uk

Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
September 2017						
Medium Term Financial Strategy	Cabinet	Key	Public	19 September 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Authority to award gas contract	Cabinet	Key	Public	19 September 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Interim Head of Transformation Tel: 01530 454520 anita.onwuchekwa@nwleicestershire.gov.uk	Report
Authority to undertake procurement and award contract for maintenance of fire safety equipment	Cabinet	Key	Public	19 September 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Interim Head of Transformation Tel: 01530 454520 anita.onwuchekwa@nwleicestershire.gov.uk	Report

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Dog Warden and Kennelling Contract	Cabinet	Non-Key	Part Private Information relating to the financial or business affairs of any particular person (including the authority holding that information) Information which is subject to any obligation of confidentiality.	19 September 2017	Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Officer Report Dog Warden and Kennelling Contract
Discretionary Rate Relief Scheme	Cabinet	Key	Public	19 September 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Discretionary Rate Relief Scheme
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Key	Part Private Some background papers contain exempt information	19 September 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Quarter 1 Performance Report	Cabinet	Non-Key	Public	19 September 2017	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report
Minutes of the Coalville Special Expenses Working Party	Cabinet	Non-Key	Public	19 September 2017	Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk Head of Economic Development Tel: 01530 454773 kay.greenbank@nwleicestershire.gov.uk	Report and Minutes Minutes of the Coalville Special Expenses Working Party
October 2017						
Revaluation of Council Housing Stock	Cabinet	Key	Public	17 October 2017	Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk Head of Housing Tel: 01530 454780 chris.lambert@nwleicestershire.gov.uk	Report
November 2017						

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Quarter 2 Performance Report	Cabinet	Non-Key	Public	14 November 2017	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report
Minutes of the Coalville Special Expenses Working Party	Cabinet	Non-Key	Public	14 November 2017	Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk Head of Economic Development Tel: 01530 454773 kay.greenbank@nwleicestershire.gov.uk	Report and Minutes of Meeting Minutes of the Coalville Special Expenses Working Party
December 2017						
Draft General Fund Revenue Budget	Cabinet	Key	Public	12 December 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Capital Programmes Projected Outturn and Draft Capital Programmes	Cabinet	Key	Public	12 December 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Housing Revenue Account (HRA) Budget Proposals	Cabinet	Key	Public	12 December 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Leicester and Leicestershire Enterprise Partnership Strategic Economic Plan	Cabinet	Key	Public	12 December 2017	Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk Head of Economic Development Tel: 01530 454773 kay.greenbank@nwleicestershire.gov.uk	Cabinet report and (draft) LLEP SEP Leicester and Leicestershire Enterprise Partnership Strategic Economic Plan
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Key	Part Private Some background papers contain exempt information	12 December 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
January 2018						
Council Tax Base 2018/19	Cabinet	Key	Public	16 January 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
February 2018						
General Fund and Special Expenses Revenue Budgets	Cabinet	Key	Public	6 February 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Capital Programmes	Cabinet	Key	Public	6 February 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Housing Revenue Account (HRA) Budget and Rent Increase	Cabinet	Key	Public	6 February 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
The Treasury Management Strategy Statement and Prudential Indicators	Cabinet	Key	Public	6 February 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Council Delivery Plan	Cabinet	Non-Key	Public	6 February 2018	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report and Draft Plan Council Delivery Plan
March 2018						
Quarter 3 Performance Report	Cabinet	Non-Key	Public	6 March 2018	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Key	Part Private Some background papers contain exempt information	6 March 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Minutes of the Coalville Special Expenses Working Party	Cabinet	Non-Key	Public	6 March 2018	Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk Head of Economic Development Tel: 01530 454773 kay.greenbank@nwleicestershire.gov.uk	Report and Minutes from Meeting Minutes of the Coalville Special Expenses Working Party